

**Pre-Query Reply**

Name of Work		RFP for Appointment of HR Agency for recruitment of various post through online recruitment in BUIDCo.		
NIT.No		BUIDCo/VI-319/18 (Part-II)-04, Dated : 03.02.2021		
Sl No	Description	Reference	Query	Reply
<b>Bidder Name : Sharp HRD Services Pvt. Ltd.</b>				
1			We would like to know if the exemption of EMD amount is available for MSME & NSIC certificate holders.	Only EMD is exempted for MSME certificate holders.
<b>Bidder Name: ScaleneWorks People Solutions LLP</b>				
2			We are empaneled with the MSME so we are requesting you to please exempt the EMD & Tender Fee.	Please see reply serial no-1
3			In the Tender, it is mentioned that JV is not allowed, but we are requesting you to please allow the JV as we are working with the Bihar Vikas Mission as their recruitment agency (WO is attached) and our work order value is approx. 80 lacs and JV was allowed there	Bid condition shall prevail.
<b>Bidder Name : MeritTrac Services Pvt Ltd</b>				
4	Regarding EMD	7	1) We are registered with MSME . So as per MSME act and GFR 170 , MSME registered organisation get exemption for EMD payment . Please consider the prayer. 2) Please share the Bank account details for NEFT / RTGS . It is easy and safe for all. 3) As per Page No - 1, EMD amount is Rs. 1 lakh and as per Page No - 11 , EMD amount is Rs. 10,000/- . Which one is correct . Please confirm the amount .	1. Please see reply serial no-1 2. Plesase considered EMD amount of Rs. 1 lakh
5	Regarding Bid Submission Process	1	1) Do you required the entire bid document in hard copy ? 2) Please extend the last date for hard copy submission atleast for 7 days after the online submission . 1	1. No. 2. Bid condition shall prevail.
6	Regarding the Volume	General	1) Please share the tentative volume for Main Exam ( Online Computer Based Examination ) and Tentative no of Examination Venue and city details based on historical data.	Bid condition shall prevail.
7	Verification of the data and documents entered online, and the credentials received by post, as required	8 ( Point No - 4.3.b)	1) Do you accept the Offline applicaion ? If yes , then is it OMR Based or hand written ? 2) What is your expectation in terms of " Verification of the data and documents entered online " , Please give us the clarity . Usually , Document verification done by officials of the department / police and it will happen before the interview process.	Bid condition shall prevail. Please refer Addendum-1
8	Screening and sorting the applications received based on pre-defined set criteria	8 ( Point No - 4.3.a)	We generally design the online application form incorporating all the eligibility criteria as validation check in the system so that ineligible candidate can not submit the form online . I hope , you are expecting the same . We have maintained the same process in Bihar Legislative Assemble recruitment process . We do not do any manual screening and sorting for the same . Please share your expectation	Bid condition shall prevail.
9	Computer Proficiency Test ( CPT )	8	1) Will the Computer Proficiency Test comprise only Typing, data entry and shorthand only? 2) What is the tentative volume for Computer Proficiency Test ? 3) Typing Test and Short hand is mandatory test for all candidates ? 4) Will you conduct the Computer proficiency test only in Patna ? 5) Could we assume multi shift exam ( Maximum 3 exam slot per day) per day for CPT ?	Bid condition shall prevail. Please refer Addendum-1
10	Regarding Question Paper	8 ( Point No 4.5 .f)	1) We never share the final Question Paper with Clinet before the exam ? We can share the DEMO question with BUIDCO . Is it suffice your requirement . Please give us clarity .	Yes. Your understanding is correct.
11	4.5 Preparation of Question Paper	8	Request you to please share the overview of the syllabus like total no of question , domain wise number of question etc . We are assuming that it is purely MCQ based exam . Please give your inputs for the same.	Bid condition shall prevail.

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SI No	Description	Reference	Query	Reply
12	Candidate Interview	9	1) Will the agency arrange for interview panel ? 2) Please share the tentative volume for Interview session ? 3) Will the agency hire the Venue for Interview ? 4) Will the agency provide any refreshment to Panel member or candidates during the interview session ? 5) Is it only one day activity or specify the tentative duration of the interview (No of Days) ?	Bid condition shall prevail.
13	27 Price Bid	20	Number of applicants who will take the exam will be larger than the applicants who will take the interview. Quoting for both recruitment and interview together may not be correct way . We are requesting you to take the price separately for Online Computer test for Subjects( MCQ ) , Computer Proficiency Test ( Shorthand & Typing ) and Interview support . Please mention the tentative volume in BOQ ( Financial Format ) . It will be easy for both ( BUIDCO & Agency ) to understand the price .	Please refer revised financial format in excel.
14	Regarding Vacancy	!	1) What is the total no of vacancy right now ? 2) Is it contractual or Permanent Post ? 3) Will do the recruitment for only for lower post or Upper post or combined of all category ? Please give the clarity .	Bid condition shall prevail.
15	Regarding Recruitment Process	General	1) Will you conduct the single recruitment drive or Multiple recruitment drive throughout the year . If it is multiple drive , Then what could be the tentative number for the same ?	Bid condition shall prevail.
16	Volume	NA	What is the volume of candidates expected?	Bid condition shall prevail.
17	4.1 Advertisement	7	It is suggested that the entire process related to Advertisement managed by BUIDCO.	Bid condition shall prevail.
18	4.4 Computer Proficiency Test	8	Will the Computer proficiency test comprise only typing, data entry and shorthand only? Please clarify.	Bid condition shall prevail.
19	4.5 Preparation of Question Paper	8	Request you to please share the syllabus with us.	Bid condition shall prevail.
20	4.8 Candidate Interview	9	Will the agency arrange for interview panel. Please clarify.	Bid condition shall prevail.
21	27 Price Bid	20	Number of applicants who will take the exam will be larger than the applicants who will take the interview. Quoting for both recruitment and interview together may not be feasible. Request you to please change the price bid format accordingly so the prices may be quoted likewise.	Bid condition shall prevail.
22	Volume	NA	What is the volume of candidates expected?	Bid condition shall prevail.