

Request for Proposal (RFP)

For selection of a specialist design consultant for Planning, designing & preparation of DPR for Lighting works in Museum at Buddha Smriti Park, Patna.

Buddha Smriti Park – PATNA, BIHAR



BIHAR URBAN INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED,
West Boring Canal Road, Patna - 800001

Buddha Smriti Park also known as Buddha Memorial Park is an urban park located on Frazer Road near Patna Junction in Patna, India. This park has been designed by Vikram Lall and developed by the Bihar Government to commemorate the 2554th birth anniversary of the Buddha.

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Request for proposal (RFP) for selection of a specialist design consultant for Planning, designing & preparation of DPR for lighting works at Buddha Smriti Park, Patna

1. Background:

Bihar Urban Infrastructure Development Corporation Limited (BUIDCO), a nodal agency for executing urban infrastructure projects in the state of Bihar, India intends to replace the existing lighting and its entire setup for the show control of the Buddha Smriti Park, galleries.

2. Scope of RFP:

BUIDCO is seeking an Electrical Design Consultant with proven experience in architectural lighting planning and design of museums/art galleries/convention centers in government or PSU.

This assignment includes all the work necessary to complete the project in a timely fashion within a lump sum fixed price, professional services, including labor, materials, equipment, facilities, and travel to complete the work, including any applicable taxes, all inclusive.

3. Deliverables:

Submission of design and drawings with estimates (DPR), Bid Document with complete itemized BOQ specifically mentioning the overall estimate of the project, with complete lighting fixtures required to illuminate the whole area, with complete wiring and cabling including the complete lighting control solution, working on occupancy sensors.

4. General:

The project requires lighting designs that are in accordance with the design intents of the display and complements the architecture of the galleries.

Project Duration: Six weeks after award of the Letter of Acceptance (LOA) / Work Order.

- (i) The Bidder, at the Bidder's own responsibility and risk must visit and examine the Site of works and its surroundings to obtain all information that may be necessary for preparing the Bid and entering into a contract for execution of the Works. The costs of visiting the site shall be at the Bidder's own expense.
- (ii) The consultant has to submit an undertaking for bid validity. Bids shall remain valid for a period not less than 120 days after the date for bid submission. A bid valid for a shorter period shall be rejected by the Client as non-responsive.
- (iii) The rate should include the cost of all seen and unseen expenditures necessary to complete the deliverables. No claim, whatsoever, will be entertained due to the non-inclusion of any such event necessary for the completion of the item of work.
- (iv) All duties, GST, and other levies payable by the consultant under the contract or for any other cause shall be included in the rates, prices and total Bid Price submitted by the Bidder.
- (v) The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees All payments shall be made in Indian Rupees.
- (vi) The Employer reserves the right to accept or reject any bid, and to cancel the bidding process and reject all Bids, at any time prior to the award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for the Employer's action

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- (vii) The law, which applies to the contract, is The Law of the Union of India.
- (viii) The court of jurisdiction is High Court, Patna and in case of any arbitration the same will be ruled.
- (ix) Even though the bidders meet the qualifying criteria, they are subject to be disqualified if they have:
 - made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements and/or
 - have a record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.; and/or
 - Participated in the previous bidding for the same work and had quoted unreasonably high bid prices and could not furnish rational justification to the Client.

5. Proposal Requirements:

The proposal is invited in two bid systems consisting of Technical Bid & Financial Bid. The bidders shall submit bids in two separate envelopes clearly marked Technical Bid and Financial Bid with the name and address of bidders and the name of works clearly mentioned on the envelopes. Both the bids to be enclosed in a large envelop with name and address of bidders and the name of works clearly mentioned. Tender Document should complete in all respects in a sealed envelope.

Technical Bid shall be evaluated first. Financial bid shall be opened of only those bidders who qualify in the technical bid.

6. Eligibility Criteria-Mandatory; Technical Bid

- The bid shall be submitted with a covering letter on the official letter pad mentioning the address for communication and point of contact.
- The Consultancy Firm shall be a well-established and reputed firm specializing in lighting design and consultancy and having proven experience in architectural lighting planning and design of museums/art galleries/convention centers in government/PSU.
- The contracting Firm/Agency should be registered in India and have satisfactorily completed a minimum of ten years as a registered business, ending March 31st 2022.
- The Consultancy Firm should have experience in lighting design and consulting work of lighting design only.
- Consultants should have experience in preparation/detailing of DPR for Museum lighting works only. Primary Nature of the firm should be Lighting Design Services only.
- The Consultancy firm has to submit undertakings for bid validity. Bids shall remain valid for a period not less than 120 days after the deadline date for bid submission. Bidder has to submit undertaking as given in Appendix.
- Bidder shall not be under a declaration of ineligibility for the delay, failure or corrupt and fraudulent practices by any of the state Govt. or Public Undertaking or any Autonomous Body. Bidder should not have made a misleading or false representation in the forms, statements and attachments submitted in proof of the qualification requirements; Bidder should not have a record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failure etc.
- The cost of tender document is non-refundable, and it should be in the shape of




Demand Draft from any scheduled bank, payable in favor of Managing Director BUIDCo., payable at Patna. Original Bank Draft along with signed bids and EMD (in original) shall be submitted at the office of the BUIDCo West Boring Canal Road, Patna 800001 till date and time of submission of the RFP.

- GST & PAN registration certificate must be submitted.
- Declaration in the format given in Appendix.

7. **Financial Proposal:** The bidder has to quote their rate in Indian Rupees both in figures and words. This has to be submitted on bidder's letter pad in original with signature and stamp, and must be submitted in a sealed separate envelop.

8. **Earnest Money:**

The Bidder shall furnish, Earnest Money of Rupees Twenty thousand only (INR 20,000/-) in Original, as part of their Bid. This Earnest Money shall be in the form of:-

1. FDR/TD of Scheduled Bank/Nationalized Bank Pledge in the name of Managing Director, BUIDCo, Patna
2. Demand draft in the name of Managing Director, BUIDCo, Patna payable at Patna.
3. Post office Passbook Pledge in the name of Managing Director, BUIDCo, Patna

Any bid not accompanied by an acceptable Earnest Money Security and not secured as indicated above shall be rejected by the Client as nonresponsive.

The Earnest Money of unsuccessful bidders will be returned within 28 days of the end of the bid validity period. The Earnest Money of the successful bidder will be discharged when the bidder has signed the Agreement.

The Earnest money may be forfeited:-

- (a) If the Bidder withdraws the Bid after Bid opening during the period of Bid validity;
- (b) If the Bidder does not accept the correction of the Bid Price, due to some arithmetic error etc.
- (c) In the case of a successful bidder, if the bidder fails within the specified time limit to
 - (i) Sign the Agreement; or
 - (ii) Furnish the required Documentation needed for the agreement

9. **Schedule of Invoicing**

Sr. No.	Milestone	Percentage of Total
1	Submission of Feasibility Report including Drawing	20%
2	Submission of Draft DPR	20%
3	Submission of Final DPR	30%
4	After Submission of Bid Document	10%
5	Supervision at the time of fabrication till work Completion	20%
	Total	100%

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Appendix

Declaration (To be completed by all applicants)

On Company Letter head Exact Wording as Below:

We declare and confirm that we hereby understand that BUIDCo is relying on the information provided by ourselves to assess whether our company is suitable to be included on the Tender list for this Project.

We furthermore understand that BUIDCo's assessment is dependent on the accuracy of the details and information provided by us.

Accordingly, we hereby declare and confirm that:

- 1. The details and information provided by us for BUIDCo's assessment are true and accurate and are known to us as facts;
- 2. We do not knowingly or recklessly give false, inaccurate or misleading details or information.
- 3. Should we provide any false or misleading information, it will result in our application being rejected.

Duly authorized to sign this Declaration for and on behalf of

[Insert Company Name]

Signature:

Name:

Position/Title:

Date:

Company Stamp:

Handwritten signature and a checkmark.

SELF DECLARATION

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s _____ has been blacklisted nor has abandoned any work in any government department, India nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid.
3. The undersigned hereby authorize and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understand and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Department Project implementing agency.
5. All documents provided by our company is all true in all respect.
6. Our firm/company is non-associated with any of the employee/officer of the said department.

 (Signed by an Authorized Officer of the Firm)

 Title of Officer

 Name of Firm

 DATE

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UNDERTAKING

I, the undersigned do hereby undertake that our firm M/s _____
_____ agree to abide by this bid for a period of 120 days from the date fixed for
receiving the same and it shall be binding on us and may be accepted at any time before the
expiration of that period.

(Signed by an Authorized Officer of the Firm)

Title of Officer

Name of Firm

DATE

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Letter of Acceptance

(Letterhead paper of the Client)

_____ (Date)

To

_____ (Name and address of the Contractor)

Dear Sirs,

This is to notify you that your Bid dated _____ for execution of the _____ (name of the contract and identification number, as given in the Instructions to Bidders) for the Contract Price of Rupees _____ (_____) (amount in words and figures), as corrected and modified in accordance with the Instructions to Bidders¹ is hereby accepted by our agency.

We accept/ do not accept that _____ be appointed as the Adjudicator², and hereby sign the contract.

Yours faithfully,

Authorized Signature
Name and title of Signatory
Name of Agency

¹Delete "corrected and" or "and modified" if only one of these actions applies. Delete as corrected and modified in accordance with the Instructions to Bidders, if corrections or modifications have not been affected.

²To be used only if the Contractor disagrees in his Bid with the Adjudicator proposed by the Client in the "Instructions to Bidders".