



# Bihar Urban Transport Services Limited

(A Government of Bihar Undertaking)

# 3<sup>rd</sup> Floor, 303, Maurya Tower, Maurya Lok Complex,

Phone No.-91-612-2210101/02

Email – mdbutsl@gmail.com

No - BUTSL/ Vi- 07/ 14 - 26

Date : -30 /10 / 2014

## Recruitment Notice

**Bihar Urban Transport Services Limited (BUTSL)**, a flagship company of Government of Bihar, has been established to run city bus services in the state of Bihar. BUTSL is looking for Project Manager (Tech.), Manager (Admin/Finance), Company Secretary, Accountant & Office Executive.

S.N	Name of the Post	Vacant Post	Category	Minimum Qualification	Remuneration (In Rs.)	Type	Upper age limit on 01.01.2015
1	Project Manager (Technical)	01	UR	Engineer (Mech./Auto Mobile) with 10-15 years experience in the rank of Executive Engineer.	70,000.00	Contract	UR – 37, BC I – 40, BC II -40 & SC -42 year
2	Manager (Admin/Finance)	01	UR	Chartered Accountant with 05 years experience.	55,000.00	Contract	
3	Company Secretary	01	UR	Company Secretary with 5 years experience.	60,000.00	Contract	
4	Accountant	02	1 UR & 1 BC-1	CA Inter	30,000.00	Contract	
5	Office Executive	13	07 UR, 02 BC-I, 2 SC & 2 BC-II	MBA	30,000.00	Contract	

### General Instruction:-

1. The name of the post applied for must be written on the envelope.
2. The Candidates will not be allowed to work anywhere after the recruitment in Bihar Urban Transport Services Limited.
3. Maximum allowances are included in emoluments.
4. The candidates working in Govt./Semi Govt. Sector should route there application through proper channel.
5. The detail Information and the application form can be downloaded from website : <http://buidco.in> under **Career**.
6. The application form should contain two photographs, attested copies of qualification/experience certificates, age proof certificate, Two self addressed envelop (25 X 10 cm) on which Rs. 25-25 postage stamps should be pasted. The application form should be sent in specified format at the address - Bihar Urban Transport Services Limited (BUTSL), # 303, 3rd floor, Maurya Tower, Mauryalok Complex, Budh Marg, Patna- 800001.
7. **Completely filled application should be sent through registered/speed post only.**
8. Incomplete application or the application having not the proper data or without qualification/experience certificate or without attestation will not be considered.
9. BUTSL reserves the right to accept or reject the application without any information and the selection process may be cancelled in case of special circumstance, the last decision will be made by the **Director BUTSL**.
10. If education qualification, experience certificate, age proof certificate, residential certificate, cast certificate etc. found false/invalid or fake then not only their contract will be terminated but criminal case will also be made

against them. The consolidated pay and all allowances made during such period against them will be reimbursed.

- 11.** The candidates will be recruited on contract basis and will not be treated as Govt. employee. After the recruitment they will not be entitled for the regularization of service.
- 12.** BUTSL reserves the right to shortlist candidates for interview.
- 13.** Any disputes will be subject to the patna Jurisdiction only.
- 14.** **Non-refundable application fees is Rs.500/- for General categories, Rs.350/- for BC /EBC and Rs. 250/- for SC candidates.**
- 15.** Bank Draft (Application Fees) drawn on any Nationalised bank and payable at Patna favouring " **Bihar Urban Transport Services Limited**" should be sent alongwith application.
- 16.** **Last date to receive application: 30.01.2015**

**Sd/-  
Director  
(BUTSL)**

**Bihar Urban Transport Services Limited**  
(A Govt. of Bihar Undertaking)

**Application Form**

1. Name of the post applied for : \_\_\_\_\_
2. Name of the applicant : \_\_\_\_\_
3. Father's/Husband's Name : \_\_\_\_\_
4. Date of Birth : Date \_\_\_\_ Month \_\_\_\_ Year \_\_\_\_\_
5. Age on (01.01.2015)\* : YY .....MM.....DD.....
6. Category\* : UR/ BC-I/BC-II/SC: \_\_\_\_\_
7. Nationality : \_\_\_\_\_
8. Marital Status : \_\_\_\_\_
9. Contact No (with code) : \_\_\_\_\_  
Mob : \_\_\_\_\_
10. E-mail : \_\_\_\_\_



11. Address : (With Pin Code)  
(A). Permanent: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(B). Correspondence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**12. Qualification:(attach attested photo copy)**

Sl. No.	Examination Passed	Name of University/ Board	% of Marks obtained	Year of passing	Remarks
1.					
2.					
3.					
4.					

**13. Details of Experience:(attach attested photo copy)**

Sl. No.	Name and address of Institution/Organization	Post held/job responsibility	Period		Field of experience	Years of experience*
			From	To		
1.						
2.						
3.						
4.						
5.						

*Note - (\*) Mandatory Field*

**14. Any special qualification/experience regarding post applied for:**

.....  
 .....  
 .....

**15. Professional Membership –**

**16. Last Salary drawn –**

**17. Language known – Read                      Write                      Speak**

English –

Hindi -

**18. Whether involved in any criminal case / law suit at any time? If yes, please give current status**

**19. Please give your views about the following two statements**

i) I want to join BUTSL because

.....  
 .....

ii) How would I contribute to BUTSL's growth

.....  
 .....

**20. Have you been interviewed for any post in BUTSL earlier? Yes/No**

If yes, provide the details

Post .....

Date of Interview .....

Result .....

21. (a) Prizes /Scholarships received:  
(b) Vocational Training :  
(c) Subjects of Special Interest of graduation /post graduation  
(d) Interest and achievements in extra-curricular activities

22. List of Attached Documents :-

- (a) .....  
(b) .....  
(c) .....  
(d) .....  
(e) .....  
(f) .....

**DECLARATION**

*I hereby declare that statements made by me in this form are true and complete. If I am appointed and the company finds at any time that any part of the information given by me is incorrect or false or that I have concealed any relevant information, I agree that my appointment shall be liable to summary termination without any notice or compensation and I am liable to refund the expenses incurred by the Company on my training etc.*

Place: .....

Date: .....

**Signature of the Applicant**

\*Separate sheet can be used if required